



EMPLOYMENT APPLICATION

O2B Kids Use Only	
Application Received: _____	Phone Contact: _____
Interview: _____	Hire: _____

PERSONAL INFORMATION: (Please Print Clearly)

Name _____ Telephone (____) _____
Last First Middle
 Address _____ City _____ State _____ Zip Code _____
 Are you over 18 years of age? Yes No
 How were you referred to O2B Kids? Ad Friend Sign Other
 _____ email _____

POSITIONS APPLIED FOR: (Please Check All That Apply)

Preschool Director Teacher After-School Director After-School Staff Lead Teacher
 Program Director Sales Marketing Business Office Play Leader
 Reception Food Service Housekeeping Maintenance Party Leader
 Specialty Teacher (List special skills, training, interests, etc.) _____
 LOCATION:
 Supercenter Midtown Hunters Archer Alachua Fleming Island Oviedo Altamonte Springs

AVAILABILITY:

Type of work desired: Full Time Part Time Temporary Number of Hours Desired _____
 Are you available to work: Weekdays Weekends Nights
 Available Days / Hours:

	MON	TUES	WED	THUR	FRI	SAT	SUN
FROM:							
TO:							

Are you legally able to be employed in the USA? Yes No
 Have you ever been convicted of a criminal offense other than a minor traffic violation? Yes No
 If yes, please explain _____

EDUCATION:

Name/City/State	Circle Last Year Attended	Did You Graduate?	Degree Earned / Area of Study
High School _____	1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Currently Enrolled	
College _____	1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Currently Enrolled	_____
_____	1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Currently Enrolled	_____
_____	1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Currently Enrolled	_____
Other _____	1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Currently Enrolled	_____
Professional License / Certification _____ _____			

HOBBIES, SPECIAL SKILLS, INTERESTS:

Please list any hobbies, special skills, or interests that you have.

MOST RECENT EMPLOYMENT HISTORY:

Company _____	City _____	Phone _____
Position _____	Supervisor _____	Dates Worked: From _____ To _____
Responsibilities _____		
Wage: Starting _____ Final _____ Reason for Leaving _____		

Company _____	City _____	Phone _____
Position _____	Supervisor _____	Dates Worked: From _____ To _____
Responsibilities _____		
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Company _____	City _____	Phone _____
Position _____	Supervisor _____	Dates Worked: From _____ To _____
Responsibilities _____		
Wage: Starting _____ Final _____ Reason for Leaving _____		

UNEMPLOYMENT HISTORY:

Please account for any periods of unemployment over the past five years. Include volunteer work, education, or part-time jobs.

From _____	To _____	Describe _____
From _____	To _____	Describe _____
From _____	To _____	Describe _____

REQUIRED STATEMENT:

Have you ever worked in a facility that has had a license denied, revoked or suspended in any state or jurisdiction or has been the subject of a disciplinary action or been fined while employed in a child care facility? (Per F.S. 402.3055(1)(b)) Yes _____ No _____
If yes, please explain. (Attach additional sheets if necessary)

I attest to the accuracy of the information requested under penalty of perjury.

Signed: _____ Date: _____

WHY O2B KIDS?

Please state why you have a desire to work with O2B Kids. Tell us what special qualities you possess that will make a difference to the children and parents visiting on a daily basis. Use additional sheets if necessary. (If you prefer - paint, draw, sculpt, record, video, etc. your special message.)

REFERENCES:

Please list three business, professional, or personal references:

Name	Job/Title	Company	Telephone #	Years Known
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I CERTIFY THAT THIS INFORMATION IS ACCURATE AND COMPLETE. GIVING INCOMPLETE OR FALSE INFORMATION IN AN APPLICATION FOR EMPLOYMENT IS A SERIOUS MATTER AND IS GROUNDS FOR NOT BEING HIRED OR TERMINATION OF EMPLOYMENT, WHENEVER DISCOVERED. I HEREBY ACKNOWLEDGE NOTIFICATION THAT O2B KIDS MAY REQUEST INFORMATION REGARDING MY PREVIOUS EMPLOYMENT AND PERSONAL HISTORY FROM THE REFERENCES LISTED, OR ANY OTHER SOURCE. I AUTHORIZE O2B KIDS TO PERFORM A DRUG TEST AND CREDIT AND CRIMINAL BACKGROUND CHECK AND RELEASE O2B KIDS FROM ALL LIABILITY WHICH MAY ARISE AS A RESULT OF PERFORMING THESE CHECKS. I ALSO ACKNOWLEDGE THAT THE INFORMATION LEARNED DURING THESE CHECKS WILL BE USED TO DETERMINE WHETHER I WILL BE EMPLOYED.

Date _____ Signature _____

O2B Kids assures each applicant or employee an equal employment opportunity without regard to a person's race, sex, national origin, religion, disability, pregnancy, age, marital status, sexual orientation, national guard/military status, or any other characteristic protected by applicable federal or state law. Such equal opportunity applies to all terms, conditions and privileges of employment and all policies of the company.

If you must make a mistake, make a new one each time!

I will graduate _____

I am doing an internship _____

This summer, I plan to _____

My other job is _____

My main mode of transportation is _____

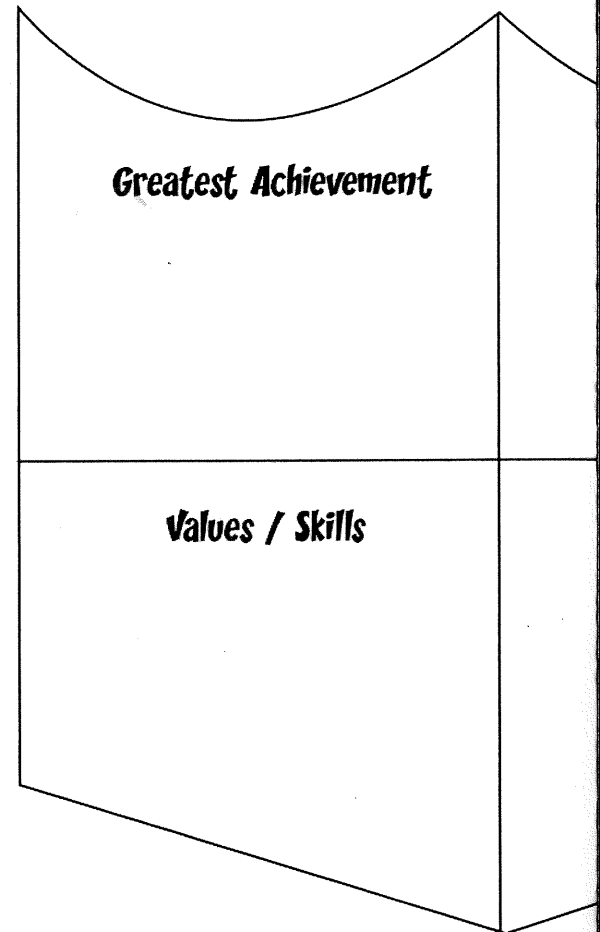
List three reasons why a job with us is important to you (i.e. social aspect, learning a new field, it fits your school major or career choice, time filler, etc.)

When I have free time, I like to (list 3 things):

Doing nothing for others is the und...

Coat of

Please Compl



Greatest Achievement

Values / Skills

Personal Mission or Favor

You are with a group of people and a worker, who you do not know very well, how he calls in sick all the time when he is sick. How would you handle this?

- Confront him in front of the group (make him also aware of the situation.)
- Say nothing and wait for another member to address the situation.
- Go to a supervisor and explain the situation.
- Confront him behind closed doors and ask him to confess to a supervisor.

Independence	Respect	Accomplishment	Humility
Security	Laughter	Success	Recognition
Honor	Ecology	Service	Discovery
Safety	Friendship	Possessions	Imagination
Responsibility	Exploration	Travel	Discipline
Conformity	Serenity	Tradition	Love
Diversity	Nature	Beauty	Family
Spirituality	Art	Contribution	God
Adventure	Learning	Fun	Creativity
Truth	Achievement	Dedication	Honesty

List three values that describe the most effective person you know (you may also use words not listed above).

List three values of the most efficient and productive co-worker you've worked with.

List three values that best describe you.

There is no traffic jam on the extra mile.

You may be disappointed if you fail, but you

ing of ourselves.

Arms

ete

Greatest Challenge

Purpose in life

ite Quote

d overhear a co-
well, bragging about
en he is not really

up (they are

er group

n.
the situation.
ors and ask

are doomed if you do not try.

Life is a journey, not a destination.

Fill in the space below while writing with your opposite hand!

1) Write your full name _____

2) Write your phone number _____

3) Question you most want answered _____

Test Your Brain Power and Answer the Riddles Below

Insult + Injury	(STEAK) ³	R Y S
NO WAYS IT WAYS	1 3 5 7 9 ----- WHELMING	MAY ----- AA

Highlight the Phrases that best describe your Personality

O

- Can handle multiple tasks
- Vocal
- Distinctive and Precise
- Intuitive Leader
- See the big picture
- Goal Oriented
- Overcomes adversity
- Optimistic

Function well with heavy workloads

- Self-reliant
- Influencing
- Accepts challenges
- Provides direction
- Manages well in a crisis
- Risk taker
- Results Oriented

2

- Convincing
- Spirited
- Intuitive Communicator
- Impulsive
- Communicates ideas well
- Responds well to the unexpected
- Provides direction
- Team Builder
- Opinionated

Positive / Optimistic

- Accomplish goals through people
- Accepts role of spokesperson
- Creates sense of well-being
- Good sense of humor
- Influences and Inspires
- Creative
- People person
- Provides motivation

B

- Trustworthy
- Genuine
- Common sense
- Mild mannered
- Faithful / Devoted
- Intuitive relater
- Relationship builder
- Integrator
- Identifies strongly w/the team

Practical

- Established
- Specialized Skills
- Accomplishes goals through personal relationships
- Focused and intuitive about people and relationships
- Shows tolerance with others
- Buys into team goals
- Sees the big picture

K

- Focused
- Logical
- Focuses on quality
- Meticulous / Thorough
- Create & maintain systems
- Diplomatic
- Intuitive organizer
- Control the details
- Systematic

Examines obstacles

- Conservative
- Strives for consensus
- Analyzes team's progress
- Accepts fair share of risks and responsibility
- Asks important questions
- Prefers logical, consistent environment

Service isn't a big thing, it's a humongous thing.

Your attitude determines your altitude.

Write your name over the word Highlight.